



## CC&R Violation and Fine Appeal Form

The purpose of this form is to dispute a citation for a violation of the Covenants and/or Rules and Regulations of your community, or to explain actions that will be taken to correct a violation. Additional time may also be requested however, you must indicate a specific date the violation is to be corrected by. Please submit the completed form to the VIS Group, Inc. office, where it will be reviewed for completeness and submitted to the Board for consideration.

Association Name: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Description of Violation: \_\_\_\_\_

Date of Citation: \_\_\_\_\_

**Reason for Appeal (please check only one box):**

- I agree that my property is in noncompliance and am requesting an extension. Compliance will be restored by: \_\_\_\_\_ \*Specified date REQUIRED
- I disagree that my property is in noncompliance and am disputing the existence of the violation. Please attach photographic evidence and provide additional information that you would like the Board of Directors to consider.
- Compliance has been restored. I am requesting waiver of fines in the amount of: \$ \_\_\_\_\_ \* NO fees will be waived until compliance is restored. Proof of completion MUST be submitted with appeal.

**Additional Information**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Contact Information:**

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Email Address

\_\_\_\_\_  
Mailing Address

\_\_\_\_\_  
Phone Number