**Architectural Control Committee (ACC)**

**Proposal Form**

**Lakemoor Community Club**

Please complete this form for tree cutting, building any permanent structures (including fences/sheds/docks) and mail to kenlakesecretary@gmail.com. You may also submit by hand to Michele Rothman.

Homeowner:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_

Property Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mailing Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(If different than the property)

Contact Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Nature of this request: \_\_\_Notification of tree cutting (less than 35% of trees on lot per year) within two weeks of the cutting. No ACC approval

 needed. **Note: a “tree” is defined as having a diameter of 6-in or greater at 4.5-ft above the ground**

 \_\_\_Request for approval of tree cutting greater than 35% on lot

 in a calendar year.

 \_\_\_Request for approval of a fence (new and/or replacement)

 \_\_\_Request for approval of building a permanent structure

 \_\_\_Request regarding building a dock or float.

**It is the homeowner’s individual responsibility to comply with any applicable City/State ordinances**

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Please describe your project. (Please give the purpose/reason, materials to be used, design, dimensions, location on the lot, etc.) Please provide a sketch of your lot including current structures. If this pertains to tree cutting, please provide a sketch of your lot, the location of all trees that have a diameter of 6-in. or greater 4.5 feet above the ground, and notation as to which are to be cut. We encourage you to discuss your plan with neighbors.

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Name of Contractor:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**I understand and agree that:**

1. No work on this application shall commence until written approval of the Architectural Control Committee has been received.
2. All improvements, other than new residences, approved by the ACC must be completed within 90 days after approval. Extenuating circumstances should be brought to the attention of the ACC.

Proposed Starting Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Completion Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Owner's signature:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**ACC Determination: [ ] Approved [ ] Denied**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_

 ACC Member

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_\_\_\_\_\_

 ACC Member

Reasons/Suggestions:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Denied applications may be appealed to the Board Of Directors.

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