Agenda draft June 2024

LCC Board of Directors Monthly Meeting Agenda DRAFT
Date: June 24, 2024
Time **6:00 p.m. – 8:00 p.m. via Zoom**
https://us06web.zoom.us/j/85629916248?pwd=qpWFuq2jYJIzpsjpTGkkJ2beYnuLDM.1
Meeting ID: 856 2991 6248
Passcode: 432467

General Business/Opening

- **Call to Order** - 6:02pm on June 24, 2024 by president Ann Larson
- **Virtual/Live Meeting Rules**
  - read aloud for the group
- **Roll Call**
  - Board Members
    - Present: Ann Larson - President, Leslie Turner - Treasurer, Dani M. Clark, John Ulmer, Evan Clifthorne - Vice President
    - Absent: Wendy Harris, Alicia Roberts Frank - Secretary
  - Community Members (with addresses):
    - Linda Panowicz.,Marian Bailey, Maggie Marchand, Barb Walker-Tindall, Shaun Coombs, Chris Sogn, Dirk & Dixie Havlak, Alice Hart, Sheila McCartan, Frederick Stence, Cathy Kirk, Michael & Lucy Clifthorne, Helen Kuebel, Jocelyn Wood, Pat Andersen
  - Other
    - Nicole Eby - VIS
    - Ana Levchuk - VIS
- **Approval of Minutes** from May 30, 2024
  - Minutes approved by vote, 4 for, 1 abstained
- **Additions or deletions to agenda**
- **Community Comments &** Questions (board members listen only)
  - Comments limited to 3 minutes
  - Additional comments can be emailed kenlakesecretary@gmail.com

- Chris Sogn - urged the board to purchase 2151 lot or purchase of an easement - Excited about community access to the new city park
- Barb Walker-Tindall - Thanks to the Havlaks for their graciousness of purchasing the lot and opening it up for the community to access the trails, especially in the pandemic. Excited to hear the committee's recommendation on purchasing the property. In favor of the easement if it works for the Havlaks so community can access the trails and the park. Concern for children needing to access it via Black Lake Blvd. Want to know how the whole community will get information and if there will be a community wide vote. A once in a lifetime opportunity for the community, an addition that will contribute to our whole community.
- Marian Bailey - I also sent a comment, sumarize that the LCC board was offered a second opportunity to purchase a small easement for $12,000 seems wonderful, once in a lifetime. Look beyond personal views of that area and beyond today, look to the future, a number of young families with children and seeing them access the city park directly would be an added amenity. Drainage to the lake is a very high priority, include the easement as a priority.
- Sheila McCarten - Chris, Barb, and Marian, I 100% support everything you said and it's everything I was going to say. I urge the board to move forward on this. The Havlaks have outlined a very straightforward timeline on what needs to be done. What I really like about the easement opportunity is that it is way less money, and no board has been willing to do that. Seems like a total win-win for all of us. Moving forward it is an asset to many user groups. Looking to the forward to the future of the community. You never regret purchasing land, only regret not purchasing land in my Land Use background. Let me know what I can do to help facilitate.
- 2 emails about hard copy directory, 1 email about suggested change to rules, not in favor
- 2 supporting purchasing the lot
- 9 supporting purchasing the easement

    - 1 concern about not increasing dues for purchase of the property and increased foot traffic
    - Like to have the parks open in the evening for star gazing
- **Board Member Announcements**
    - Planning session - talked about reflecting our board priorities in our agenda. Community Assets, Stewardship, Community Engagement, Safety, as the buckets for all board work including the meeting agendas.
    - Updates on previous decisions
        - Spreadsheet items
        - Memorial Bench decision to be added to the pad at the Main Rec.
        - Leslie still working with Insurance Agent
    - Other

Board Priorities

- 30 tons of sand delivered to the main rec last weekend - about 6 inches
- Sand also delivered to the west park, 5 tons coming for west side - goal about 4 inches
- Going to need more volunteers to help with upkeep
- 2 volunteers did about 22 hours of work last weekend
- Paint on shed and a panel that needs to be repaired
- Not had regular maintenance, needs to happen
- After spring cleanup - Main: 90 min per week, West 45 min per week
- Signage is ready to go, asked for volunteer to help put it up. John volunteered to help
- Boats, storage in both parks are not in good shape. Residents are not taking care of their boats. Main rec, part of the rack has collapsed.
- Message to boat owners to clean them up
- Bark for the Tot Lot - authorized to spend what is needed to bring bark up to spec. Has it been ordered?
- City owes us one full load of gravel. CAM following up
- Graffiti location - Evan will talk to original reporter about location.
- Lock problems, Joel Berkin of Berkin Locks
- Monthly reporting form a week before meetings

- Park Posse - possible standing committee on community assets - future meeting topic.
- Docks - 30 year warranty - CAM having trouble contacting company, board member now looking into it
- Community Library at Sportspark - door is broken. Chris Sogn built it, willing to fix it this week!

Committee Reports

- Stormwater report from Al, read by Leslie
- Lake Quality report from Al, read by Leslie
  - Swimmers itch treatment is not an option - toxic and our treatment company does not do this treatment.
- Goose Deterrent Committee - no geese have been on the lake in May or June so far, Sheila. Only a handful of wood ducks. Mallards nest freely around our lake, 4 or more successful broods of hatchlings. No more than 10 adult mallards on the lake in a given day, probably no more than 12 ducklings.
- Urban Forest, Marian - volunteer has taken on pulling ivy at entrance to Urban Forest, kudos to Becki Lee
- 2151 Lot
  - Purchase of lot or easement
  - Legal, regulatory, financial, surrounding neighbors components
  - Committee of 3, John, Evan, and Wendy - dedicated and taking it seriously and creating list of discovery questions
  - Community's deep interest - all will be investigated thoroughly.
  - Committee will present facts for the board to be able to make a decision in short order
  - Working with our attorney, a fencing company for quotes,
  - Currently in our discovery phase

Treasurer - all good, always posted on website every month for all of community

ACC -

1612 Camden Park Dr Sw - approval of chainlink fence

Compliance Committee - longer grass and landscaping, rules and regulations are out for review. Received 12 so far, will digest and add to future agenda for next meeting. - Ann. Significant notes about current rules and how they are enforced. Varying degrees of support, committee is aware and addressing it- John

Contract Committee - still reviewing and will bring deliverable report to July meeting. - Dani

Events Committee
Met in June, looking at upcoming events. Many volunteers are needed for the 4th of July event. Signup is on the website. Also need volunteers for the boat races. Community Garage Sale - special thanks to those that organized, help distribute flyers, over 35 participants.
Dog days - successful this past Saturday.
Family Yoga - rain date June 29th at 11am - Tot Lot
Events can be found online at the website
Bands coming up - first band instrumental, community band, then Shady Day, - Maggie

Garden Report
Gardens are full up.

New Business
Directory - suggestion from community of new published hard copy
Last published in 2021
Exploring having VIS help with creating
CaliberPortal - Directory available - Can publish Names of Homeowners and Addresses
Can provide list with contact information - not aware if homeowners are okay with it being shared
Linda and Pat went door to door and are willing to help again
Motion passed to create an ad hoc committee to explore options for creation of the directory. Co-chairs Pat Andersen and Linda Panowicz, with board member Evan Clifthorne.
Prioritize communication from community that comes to the board.
Forwarded email between other community members, no way to track with strings of forwarded emails.
Emails sent from various members of the community to all of the board, VIS, Michele as clerk, or various configurations - how to we make it simpler and capture it consistently.
How are we communicating to our community, how do we effectively create clear lines of communication with our constituents.
As elected officials have a responsibility to respond promptly
Corporate emails, web forms, customer response management software

Safety - No report - Ralph not present
New Business
Speed limit signs - contacting the city for options, potentially Wendy possibly on Park Property

Priority	Topic	Category *(Information, Discussion, Decision)* *Information items should be kept to 3 minutes*
Community Assets	**Common Areas Manager Report**	***Information & Discussion*** • Beaches – Sand Installation and Clean up • Gravel for parking areas • Update on signage • Maintenance/condition of boats • Bark for the Tot Lot • Graffiti – property owner and clean up • Creation of a park posse – Evan?
	Lake Report	***Information*** • Lake Treatment Update
	Stormwater Report	***Information & Discussion & Decision*** • November Town Hall TBD
	Goose Committee Report	***Information***
	Urban Forest Report	***Information***

	Long-Range Parks Planning	***Information***
	New Business	
Stewardship	**Treasurer Report**	***Information***
	ACC Report	***Information***
	Garden Report	***Information***
	(ad hoc) Contracts Committee Report	
	New Business	
Community Engagement	**Events Committee Report**	***Information***
	Garden Report	***Information***

	New Business
	• Volunteer Recognition
	• Directory
	• Community Communication Procedures
	  ○ Fliers
	  ○ Special Emails frequency
	  ○ Readerboard announcements
	  ○ Newsletter
		Discussion & Decision

Safety	**Security Report**	***Information***
	New Business • Speed Limit Signs	?

- **Additional Community Comments**

- Dixie - Subcommittee of events Committee - Annual Meeting and Social - November 15th in-person, Save the Date request to be in next newsletter - Location: OUUC
  -

- **Executive Session** to address appeals, delinquencies and violations
  - None

- **Legal Liaisons** - co-liaisons Ann and Evan as President and Vice President. Currently have Ana/VIS communicate with attorney on behalf of the compliance committee work.

- **Next Meetings:**
  - Planning session - July 2 (zoom option, passcode KENLAKE)
  - Regular Meeting - July 29 - Main Rec
- **Adjournment**

  - Adjourned at 7:59pm

Upcoming Meetings (all at 6:00 pm)

- July 29 - Main Rec
  - Planning session July 2 (zoom option, passcode KENLAKE)
- August 26 – Main Rec
  - Planning session Aug 6 (zoom option)
- September 23 – Zoom: To Do: Soliciting applications for board nominations
  - Planning session Sep 10 (zoom option)
- October 28 – Zoom: Sharing of Budget Draft for 2025
  - Planning session Oct 22 (zoom option)
- November 19 – Zoom
  - Planning session 11/12 (zoom option)

Annual Meeting November 15, location TBD, with zoom option